

INFORMATION ABOUT MATH 117 ONLINE*

The following is always subject to change. Changes are likely as I prepare for the upcoming “Late Start” session.

Hello Math 117 Online Students:

YOUR MATH 117 ONLINE COURSE STARTS SOON

Welcome and thank you for enrolling in Math 117 for the upcoming semester. Hopefully I can answer some of your questions. I wish I could tell you I have everything figured out but unfortunately, I cannot. The current times of Covid are something we have never had to deal with. Every day, plans change, good ideas may not be so good, and bad ideas can be made into good ones. I'm constantly rethinking this entire online journey. Don't worry, we got this!

Many of the details for this Late Start course are still to be determined. Normally exams take place in person and on campus however, due to the Covid-19 situation, no on campus attendance for exams is possible at this time. This means that exams will have to be figured out. This is currently a work in progress. Will they be take home? Will they be proctored using Zoom, Google Meet, or some by some other method? Will they be given in two parts in which $\frac{1}{2}$ is take home and $\frac{1}{2}$ is online? I'm just not sure of these details yet.

In addition to everything mentioned here, I have set up a site to help you prepare for the course. The site is <http://mathgilbert.org>. I'll be updating the files found at the site as we approach the upcoming semester/session. I'll have login instructions as well as text purchase options. Actually, text options are currently there. Please check out this site in addition to reading through this entire document.

The course is fully online however the exams will have some percentage given as paper and pencil with possible Zoom or some other form of monitoring. The dates and times of the exams can be found in the syllabus once the course begins. There are three exams and one final. Please be careful when viewing math 117 syllabi. I have several sections but only one late start section. Please don't mix up the dates.

Other than the exams, the course is fully online. The course is available 24/7 unless there is some sort of site maintenance happening. The course follows a schedule that I have set up in Canvas but there are no set times that you have to be online. You can have a work schedule, kid sports to attend, maybe a friends birthday party or wedding to attend, or any other commitment as long as you plan ahead and meet Sunday deadlines. Quizzes are taken online and any other assignments required of you should be available online or on your own personal computer. The orientation is available online on Monday when the class officially begins. You will find a link to the orientation on the homepage of the course. This orientation is inside the course so there will be no access to it until the first day of class. There is no mandatory on campus orientation.

Your homework and quizzes are completed online at a site called Hawkes Learning (www.hawkeslearning.com). You will need to enroll in Hawkes Learning by using a course code and a student access code that is purchased in the SBCC bookstore or online at www.hawkeslearning.com. I have a link in Canvas that should help you enroll. Your first set of deadlines is the first Sunday of the course. If you cannot purchase the access code for Hawkes relatively soon, I have a link in Canvas that describes the process for receiving a temporary code. This temp code will help you stay on track and avoid missing deadlines.

The course will not be active until Monday when the semester begins. If you attempt to login to the course before then, it may fail. On Monday, you will be able to do so. Many students have difficulties logging in because they simply forget required passwords. Please write them down and keep them private. Take care of

any computer issues immediately so the rest of the semester flows smoothly and you do not fall behind. Use official names when creating accounts such as the HawkesLearning account. Canvas should have your official name and I do need the HawkesLearning account to match. In order to login on the first day, please follow these steps.

AGAIN, your names must match in Canvas and HawkesLearning.

To Log in to your course:

Your course is taught/hosted through Canvas. To access your course please do the following:

- Step 1. Go to <http://pipeline.sbcc.edu> and use your Pipeline ID and password to log into Pipeline.
 - Step 2. Select the Log into Canvas link possibly along the top right of the screen.
 - Step 3. A page containing a list of links to every course you are signed up for will appear.
 - Step 4. Select the link for individual class to access the course shell, e.g., MATH 117
- You may be prompted to complete a profile the first time you log into Canvas. Update all your information here.

HELP with Canvas:

Call the online student help desk at 805-965-0581, X2949 or complete the web help form at: <http://support.sbcc.edu/contact/>

Course Requirements:

For the course, there is one access code for Hawkes Learning that should be available at the bookstore. It can also be purchased at www.hawkeslearning.com. For the course you need

1. Hawkes Access Code
2. **NEW EDITION:** The text “Beginning Statistics” 3rd edition by Warren , Denley, and Atchley. The Etext version is included in the above mentioned access code. You can purchase a hard copy of the text in the SBCC bookstore if you would like.
3. A graphing calculator (TI84). Other models might work but the TI 84 is the best for this course.

I have additional information to purchasing the required materials in Canvas or at www.mathgilbert.org. Please make sure that these are all available in the bookstore or online prior to the start of the 7th week of a regular semester when your short term course begins. The course materials can also be ordered online by going to the SBCC online bookstore. Be aware, I have heard of long delays when ordering online through the SBCC bookstore. I also heard that their two-day shipping really means two days after they process the order which could be several days. Plan ahead!

Please understand something about the course. It **IS NOT** easier than an on campus course because you do not have to attend campus for class. In many ways it will most likely be more difficult. I’m not trying to scare you. Remember your thoughts or idea of difficulty is up to you to determine. Over the past few semesters, I have found that discipline is the major factor. You must have the discipline to login and take care of the required assignments in a timely manner. Many students have found that if they don’t have to go to class, time management on their part is difficult to manage. Once you fall behind, it is very difficult to catch back up. I am mentioning these concerns because I hope that you are taking this online course for the correct reasons. The

correct reasons are for you to determine. The incorrect reason is that you think it will be easier because it is online.

I look forward to meeting each of you online and watch for future emails from me. Have fun and good luck with the semester.

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