

INFORMATION ABOUT MATH 117 ONLINE

The following is always subject to change. Changes are likely as I prepare for the upcoming semester session.

Hello Math 117 Online Students:

Welcome and thank you for enrolling in Math 117 for the upcoming semester. Hopefully I can answer some of your questions.

In addition to everything mentioned here, I have set up a site to help you prepare for the course. The site is <http://mathgilbert.org>. Over the next week, I'll be updating the files found at the site. I'll have login instructions as well as text purchase options. Please check out this site in addition to reading through this entire document. Not all documents have been updated since the previous semester. This is an ongoing process and I do have some changes since the end of the last summer session.

The course is fully online however the exams do take place on campus. The dates and times of the exams can be found in the syllabus once the course begins. There are three exams and one final. All in person exams will take place in the late afternoon or evening hours on campus. If you cannot attend campus, don't drop the course! You may find a proctor and in some cases you may take it earlier in the day with me. I will have some proctor info in Canvas once the course begins.

Just so you know, all online "MATH/STAT" courses at SBCC now require in person exams. Dropping one course for another in hopes of online exams is not an option. It is our department policy and a policy we are returning to. Prior to Covid, all of our online classes had in person exams and believe it or not, everyone made it work regardless of their location.

If you are unable to attend campus because you live out of the area or have other class conflicts, you may use a proctor for the exams as long as I approve of the proctor. The proctor you find must be a full-time college professor or a testing center at a college in your area. A good example of a testing center would be either a testing center at a local college or a center such as Sylvan or Huntington Learning Centers. These are just a couple ideas and there are many other options. Once you enter the course, there is more information at the bottom of the Canvas homepage related to proctors. There is no need to take care of this prior to the start of the semester. You have some time and we'll make it work.

Other than the exams, the course is fully online. Quizzes are taken online and any other assignments required of you should be available online or on your own personal computer. The orientation is available online on Monday (Tuesday if Monday is a holiday) when the class officially begins. You will find a link to the orientation on the homepage of the course. This orientation is inside the course so there will be no access to it until the first day of class. THERE IS NO mandatory on campus orientation.

The course is what we call asynchronous. There is no set meeting times (Except for exams) since it is an online course. Students will have different schedules with other classes so material will be available all week. Deadlines are Sunday night each week. I will have a schedule posted in Canvas that you should follow with all the deadlines shown. While you can cover the material at your pace throughout the week, you will need to meet each week's set of deadlines.

Your homework and quizzes are completed online at a site called Hawkes Learning (www.hawkeslearning.com). You will need to enroll in Hawkes Learning by using a course code and a student access code that is

purchased in the SBCC bookstore or online at www.hawkeslearning.com . You will need a course code that will be made available on the first day of class. I have a link in Canvas that should help you enroll.

The course will not be active until Monday (Tuesday if Monday is a holiday) when the semester begins. If you attempt to login to the course before then, it may fail. On the first day of the course, you will be able to login. Many students have difficulties logging in because they simply forget required passwords. Please write them down and keep them private. Take care of any computer issues immediately so the rest of the semester flows smoothly and you do not fall behind. In order to login on the first day, please follow these steps.

To Log in to your course:

Your course is taught through Canvas. To access your course please do the following:

Step 1. Go to <http://pipeline.sbcc.edu> and use your Pipeline ID and password to log into Pipeline.

Step 2. Select the Log into Canvas link possibly along the top right of the screen.

Step 3. A page containing a list of links to every course you are signed up for will appear.

Step 4. Select the link for individual class to access the course shell, e.g., MATH 117

You will be prompted to complete a profile the first time you log into Canvas. Update all your information here.

HELP with Canvas:

Call the online student help desk at 805-965-0581, X2949 or complete the web help form at:

<http://support.sbcc.edu/contact/>

Course Requirements:

For the course, there is one access code for Hawkes Learning that should be available at the bookstore. It can also be purchased at www.hawkeslearning.com . For the course you need

1. Hawkes Access Code
2. **NEWEST EDITION:** The text “Beginning Statistics” 3rd edition by Warren , Denley, and Atchley. The Etext version is included in the above mentioned access code. You can purchase a hard copy of the text in the SBCC bookstore if you would like.
3. A graphing calculator (TI84). Other models might work but the TI 84 is the best for this course.

I have additional information for purchasing the required materials in Canvas or at www.mathgilbert.org. You may also go to the SBCC bookstore for more text details. Please make sure that these are all available in the bookstore or online prior to the start of the semester. The course materials can also be ordered online by going to the SBCC online bookstore. Be aware, I have heard of long delays when ordering online through the SBCC bookstore. I also heard that their two-day shipping really means two days after they process the order which could be several days. Plan ahead!

Please understand something about the course. It **IS NOT** easier than an on campus course because you do not have to attend campus for class. The difficulty of the course depends on the student. I believe that discipline is the major factor. You must have the discipline to login and take care of the required assignments in a timely manner. Many students have found that if they don't have to go to class, time management on their part is difficult to manage. Once you fall behind, it is very difficult to catch back up. I am mentioning these concerns

because I hope that you are taking this online course for the correct reasons. The correct reasons are for you to determine. The incorrect reason is that you think it will be easier because it is online.

I look forward to meeting each of you online and please watch for future emails from me. Have fun and good luck with the semester.

Please do reach out as questions arise.

Dave Gilbert, Department of Mathematics, Santa Barbara City College